

**Guidelines for attending the Extraordinary General Meeting through Electronic Media (E-EGM)
and Appointment of Proxy**

The trust unitholder or a proxy who desires to attend the Extraordinary General Meeting of Trust Unitholders No.1/2022 of DREIT through electronic media (“E-EGM”) kindly proceed as per the details provided in this document.

Registration to attend the E-EGM

The trust unitholder who desires to attend the E-EGM should proceed with the registration to attend the meeting, through the following channel (1) through e-mail or registered mail or (2) through website or QR code. The details of methods of registration to attend the E-EGM are as follows:

1. Registration to the meeting through e-mail or registered mail

Please fill Registration Form for attending the Extraordinary General Meeting through Electronic Media (E-EGM) as provided in Enclosure 10 and attach the following identification documents to confirm your right to attend the E-EGM:

1.1. In case that the trust unitholder is a natural person

- (1) In case the trust unitholder desires to attend the E-EGM by himself/herself
 - A copy of ID card or passport or other official documents issued by government authority which has not yet expired and certified true and correct by the trust unitholder.
- (2) In case the trust unitholder appoints another person or the independent director of the Company as a proxy to attend the E-EGM.

The trust unitholder who is unable to attend the meeting, he/she may authorize another person or the independent director of the Company; Ms. Nattharin Talhong, Independent Director, Age 53 years or Mr. Virapan Pulges, Independent Director, Age 61 years, as per the details provided in Enclosure 12, to attend and vote on his/her behalf.

- A Proxy Form as provided in Enclosure 11 which is completely filled and signed by the proxy grantor and the proxy; and
- A copy of ID card or passport which has not yet expired and certified true and correct by the proxy grantor; and
- A copy of ID card or passport which has not yet expired and certified true and correct by the proxy; and

- **For the person who is not a Thai citizen** If the documents or evidence as aforementioned is not in Thai or in English, the trust unitholder must present an English translation of those documents which is certified correct translation by the trust unitholder.

1.2. **In case that the trust unitholder is a juristic person**

(1) In case the authorized person(s) of such juristic person desires to attend the E-EGM by himself/herself (themselves)

- A power of attorney (if any) which is completely filled and signed by such juristic person's authorized person(s) and have such juristic person's company seal affixed (if any); and
- If the trust unitholder is a juristic person registered in Thailand, please submit a copy of the affidavit of such juristic person, issued in the period of not exceeding 6 months prior to the trust unitholders' meeting, certified true and correct copy by the authorized person(s) and affixed with the company's seal (if any) or if the trust unitholder is a juristic person registered in a foreign country, please submit a copy of the affidavit certifying the status of such juristic person, issued in the period of not exceeding 1 year prior to the trust unitholders' meeting by the competent authority in a particular country where the juristic person is located, and those shall be certified true and correct copy by the authorized person(s) and affixed with the company's seal (if any); and
- A copy of ID card or passport which has not yet expired and certified true and correct copy by the authorized person(s) of such juristic person; and
- A copy of ID card or passport which has not yet expired and certified true and correct copy by the assignee (If there is a power of attorney); and
- **For the person who is registered as a foreign juristic person** If the documents or evidence as aforementioned is not in Thai or in English, the trust unitholder must present an English translation of those documents which is certified correct translation by the authorized person(s) of such juristic person and affixed with the company's seal (if any).

(2) In case the authorized person(s) of a juristic person appoints another person or the independent director of the Company as a proxy to attend the E-EGM

The authorized person(s) of a juristic person who is (are) unable to attend the meeting, he/she (they) may authorize another person or the independent director of the Company; Ms. Nattharin Talthong, Independent Director, Age 53 years or Mr. Virapan Pulges, Independent Director,

Age 61 years, as per the details provided in Enclosure 12, to attend and vote on his/her (their) behalf.

- A Proxy Form as provided in Enclosure 11 which is completely filled and signed by such juristic person's authorized person(s) and have such juristic person's company seal affixed (if any) of the proxy grantor and signed by the proxy; and
- If the proxy grantor is a juristic person registered in Thailand, please submit a copy of the affidavit of the proxy grantor, issued in the period of not exceeding 6 months prior to the trust unitholders' meeting, certified true and correct copy by the authorized person(s) and affixed with the company's seal (if any) or if the proxy grantor is a juristic person registered in a foreign country, please submit a copy of the affidavit certifying the status of a juristic person of the proxy grantor, issued in the period of not exceeding 1 year prior to the trust unitholders' meeting by the competent authority in a particular country where the juristic person is located, and those shall be certified true and correct copy by the authorized person(s) and affixed with the company's seal (if any); and
- A copy of ID card or passport which has not yet expired and certified true and correct copy by the authorized person(s) of such juristic person (proxy grantor); and
- A copy of ID card or passport which has not yet expired and certified true and correct copy by the proxy; and
- **For the person who is registered as a foreign juristic person** If the documents or evidence as aforementioned is not in Thai or in English, the trust unitholder must present an English translation of those documents which is certified correct translation by the authorized person(s) of such juristic person and affixed with the company's seal (if any).


1.3. Channel to send the registration documents for attending the E-EGM through e-mail or registered mail

The trust unitholder or a proxy who desires to attend the E-EGM kindly send the completely filled and attached documents as aforementioned to the REIT Manager within 8th December 2022 through the following channels:

- E-mail: ir@dtcreit.com; or
- Registered mail: "The REIT Manager of Dusit Thai Freehold and Leasehold Real Estate Investment Trust" 319, 29th floor, Chamchuri Square Tower, Phayathai Road, Pathumwan Sub-District, Pathumwan District, Bangkok, 10330

2. Registration to the meeting through website or QR code

2.1. Submit registration application form to attend E-EGM through the website by accessing into

Access to link	Scan QR Code
https://app.inventech.co.th/DREIT105323R	

2.2. Fill up the details of the trust unitholder as shown in the system. For examples:

- Name – Surname or Name of a juristic person (in case trust unitholder is a juristic person)
- ID card number or passport number or juristic person number (in case trust unitholder is a juristic person)
- Trust unitholder's Register number
- Number of trust units held
- Mobile phone number (of the person who will attend the meeting)
- E-mail to receive username, password and Weblink to login into the meeting system for the E-EGM system together with the manual for accessing the meeting system for the E-EGM.
- Attach identification documents as specified in 1.1. or 1.2. (as the case may be).

2.3. After completely filled up the details in 2.2., please select "I have read and accept to follow the terms and conditions of the meeting, terms and conditions of the meeting to attend the meeting through Inventech Connect system" by click in the square box to accept the terms and conditions of the services.

2.4. Please select "send the registration application form"

2.5. Following the step in 2.4, our staffs will verify the details of registration application form and the correctness of identification documents.

Remarks:

- (a) The registration system to submit the registration application form to attend the meeting through website will be open from 7th December 2022 at 8.30 hrs. onward and the registration will end on 14th December 2022 as soon as meeting ends (There will be Inventech call center service (Tel: 02-931-9319) from 7th December 2022 onwards).

- (b) In case the trust unitholder decided to appoints the independent director of the Company:

Following the submission of registration application form in 2., please kindly submit hard copy of the proxy form as provided in Enclosure 11 along with identification documents as specified in 1.1. or 1.2. (as the case may be) to the Company through the following address:

- **Registered Mail: “The REIT Manager of Dusit Thai Freehold and Leasehold Real Estate Investment Trust”** No. 319, 29th Floor, Chamchuri Square Tower, Phayathai Road, Pathumwan Sub-District, Pathumwan District, Bangkok, 10330

Once the verification is completed, the Company will send the username, password and WebLink together with the manual for accessing the meeting system for the E-EGM to your E-mail provided in the registration form for the E-EGM (Enclosure 10) or in the registration application form to attend E-EGM in 2.2 (as the case may be).

In the case, your username and password are lost or you have not received it or if you have any questions relating to the E-EGM meeting system, please contact Tel. 02-931-9139 during 7th – 14th December 2022 at 8.30 hrs. – 17.30 hrs. (only on business days, excluding public holidays) and please kindly refrain from giving your username and password to other people.

E-EGM’s Attending

The system will be opened on 14th December 2022 at 8.00 hrs. which is 2 hours prior to the start of the meeting. However, the live broadcast will begin only at 10.00 hrs., at the meeting room of Dusit Thani Properties REIT Company Limited.

Voting during the E-EGM

For casting the vote during the E-EGM, the trust unitholder may cast his or her vote in each agenda to either “approve”, “disapprove”, or “abstain from voting”. In any agenda, for the trust unitholder who does not vote, the system will automatically count your vote as “approve”.

Channel for the trust unitholder to send any comments or questions

The trust unitholder or a proxy kindly send any comments or questions related to agenda to be considered in this E-EGM through the channels as follows

- During the E-EGM, the trust unitholder attending the meeting can send comments or questions through the E-EGM system.

- The trust unitholder can submit comments or questions in advance to the Company within 8th December 2022 through the following channels:
 - E-mail: ir@dtcreit.com; or
 - Registered Mail: “The REIT Manager of Dusit Thai Freehold and Leasehold Real Estate Investment Trust” 319, 29th floor, Chamchuri Square Tower, Phayathai Road, Pathumwan Sub-District, Pathumwan District, Bangkok, 10330

*** This E-EGM will be conduct through electronic media only and will be no prepared venue for the meeting.

Thus, the trust unitholders please do not come to the Company ***